

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Bilsington Parish Council**

County area (local councils and parish meetings only): **Kent**

Financial year ending 31 March 2022

Prepared by (Name and Role): **Peter Setterfield PSLCC Parish Clerk & RFO**

Date: **08/04/2022**

		£	£
Balance per bank statements as at 31/3/22:			
	account 1	4,470.01	
	account 2	4,166.52	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			8,636.53
Petty cash float (if applicable) -			
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)			
	item 1	(364.20)	
	item 2	(91.80)	
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			(456.00)
Add: any un-banked cash as at 31/3/22			
			-
Net balances as at 31/3/22 (Box 8)			8,180.5